Dear Parents/Carer,

I am writing to you to inform you of the details surrounding our forthcoming assessment window starting on **Friday 3rd December** and finishing on the final day of term, **Friday 17th December**. Your child has today been given their individual exam timetable and the master KS4 timetable can be found [here](#) on the school website.

It is still expected that exams will be the focus of assessment in the summer of 2022. As such, we will continue with our planned assessment window in the final two weeks of this half term. Our experience tells us that these mock assessment experiences are a crucial part of student preparation for terminal examinations. They provide students with practice for their writing papers and ensure that students perform better having undertaken a simulation of what they will experience in the summer. It is also important that both teachers and students have accurate and robust data about the progress of students so far this year in order to inform their future planning and preparation. This information enables students to identify their strengths and areas of improvements in exam conditions as well as their priorities for revision.

It must be recognized that whilst public examinations are the mostly likely method of assessment, the DfE are asking schools to prepare for Teacher Assessed Grades (TAGs) as a contingency in the unlikely event that examinations don’t occur. Public examinations will remain the focus for Teaching and Learning but please note that the December mock results will be part of an array of information used to generate TAGs. If required the awarded grades will largely be based around:

- December mock examinations
- Spring term assessments
- Summer term assessments

As such, your support in preparing your child for these upcoming mock examinations is very much appreciated. Support and guidance on how to revise will be offered by departmental and pastoral teams and some advice for parents and teachers can be found [here](#).

Attendance during the assessment period, as at all times, is crucial. Aside from any extraordinary circumstances, your child must be present in school to sit their examination. If your child misses a public examination, they will get zero marks for that paper as per regulations determined centrally by government.

If you have any further questions, please do not hesitate to get in touch with the relevant year office in the first instance.

Kind regards,

G. Wild

Dr G. Wild
Assistant Head – KS4 Progress and Attainment